

## RFP 011/07/R – Hazard Waste Disposal

### Q & A

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19/11/07

#### Questions:

1. The target date for completion in Article 15 of Appendix III of the tender specifies 28 April 2007 as the completion date. Should this be 2008 or 2009?
2. What is the chemical composition of the Napalm thickener?
3. Please confirm that the Napalm thickener has never been mixed with fuel.

#### Answers:

- a. the target completion date is 28 Apr 2008
- b. the NAPALM thickener is Aluminium Octoate;
- c. the thickener was never mixed with fuel or any other substance.

**30 Nov 07**

#### **Question:**

“..referring to the Tender RFP 11/07 R we have a question for the BID/PROPOSAL SECURITY FORM. The security form does not state the percentage of the guarantee from the total offer price. Can you please clarify this?...”

#### **Answer:**

There are two type of security requirements:

- 1) Bid Security (Bid/Proposal Security Form attached in the RFP)  
and
- 2) Performance Security or Performance Bank Guarantee, also attached in the RFP.

## – Bid Security

Bid or proposal security is based on the value and complexity of the contract.

It is recommended that the bid or proposal security be stated as a specific sum rather than as a percentage of the contract amount.

For this particular procurement case the **bid security amount is 5,000 EUR**.

For Bid Security the recommended amount should be equal (in percentage) to: from 2% to 5% of the expected size of the business.

The recommended period of validity for the security shall equal the period of validity of the tender plus the time allowed for the Offeror to provide the performance security under the terms of the eventual contract between UNDP and the Offeror. Depending on the complexity of goods, civil works or services to be procured a sufficient validity time of approximately 30 to 90 days is acceptable to evaluate bids or proposals.

Where bid or proposal securities have been requested, such security shall be released to unsuccessful Offerors once the contract has been signed with the winning Contractor

## - Performance Security or Performance Bank Guarantee

UNDP contracts (i.e., goods, civil works, services) that are of larger business size require a performance security in an amount sufficient to protect UNDP in the case of breach of contract by the Contractor.

The recommended performance security should **equal 10 percent of the total contract** amount.

A performance security is retained to extend sufficiently beyond the date of completion or receipt to cover defects or maintenance up to final acceptance by UNDP.

A performance security should be denominated in the currency of the contract and shall be in one of the following forms:

- bank guarantee or irrevocable letter of credit, issued by a reputable bank;
- cashier's cheque or certified cheque;

- performance bond; or
- percentage of total payment held as retention money until final acceptance.

The performance security shall be returned to the Supplier within 30 days of completion of the contract, including any warranty obligations.

**Dec 4<sup>th</sup>, 07**

**Questions:**

- In what type of containers are the AK-20K stored?
- Are the aluminium containers used for TG-2 approved for road transport?

**Answers:**

The AK-20K is stored in 200l aluminum containers that are corroded, leaking and require decanting. (see Picture)



Th TG-2 is stored in 45 gal steel drums that are corroded and are deemed unsafe for transportation. (see Picture)



